



SWAZILAND CIVIL AVIATION AUTHORITY

SW/FSD/AGA/F/028

Form to be used for the submission of the personnel for the operations and maintenance of the aerodrome, to be filled by the aerodrome operator

PART 1. Particulars of the Applicant Organization

| | | |
|----------------------------------------------------------------------------------------------|------------------|------------------------------------------|
| 1.1 Full Name: | | |
| 1.2 Trade Name: | | |
| 1.3 Full Business / Residential Address: | | |
| 1.4 City: | 1.5 Postal Code: | 1.6 Email address: |
| 1.7 Telephone Number: | | 1.8 Fax, Telex or other contact (if any) |
| 1.9 Legal status of applicant organization (individual/company/trust/other – please specify) | | |
| 1.10 Registration Number in the case of a corporation/company/trust: | | |
| 1.11 Aerodrome (s) operated: | | |
| 1.12 Category for Rescue and Fire-Fighting: | | |
| 1.13 Instrument Runway (Non-precision approach, CAT I, CAT II, CAT III): | | |
| 1.14 Opening Hours: | | |

PART 2 : Personnel employed for operations and maintenance

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|------------------------------------------------------------------------------------------------------------------------------------------|--|-------------|--|-------------|--|-------|
| 2.1 Physical characteristics, obstacles limitation surfaces, visual aids, equipment and installations | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.2 Implementation of the activities in the aerodrome manual | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.3 Implementation of the activities in the safety management system | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.4 Operations of the emergency plan | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.5 Rescue and fire fighting services | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |



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|------------------------------------------------------------------------------------------------------------------------------------------|--|-------------|--|-------------|--|-------|
| 2.6 Wildlife management programme | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.7 Notification of data and information | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.8 Implementation of the inspection programme | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.9 Systems for access of ground vehicles to movement area | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |
| 2.10 Removal of disabled aircraft | | | | | | |
| Operations | | Maintenance | | Supervision | | TOTAL |
| IS THE SAME PERSONNEL ASSIGNED TO OTHER TASKS? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |
| IF YES, please specify the other tasks assigned to the operations or maintenance personnel and attach the procedures for prioritization: | | | | | | |

PART 3: ADDITIONAL ARRANGEMENTS

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|------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| 3.1 <i>Operational activities contracted</i> | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3.2 <i>Maintenance activities contracted</i> | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3.3 The applicant declares hereby that the information provided in the appointment form is true in every respect | | |
| ----- | ----- | ----- |
| Name & Title | Signature | Date |

PART 4: SUPPORTING DOCUMENTS

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|----------------------------------------------------|---------------------------------------------------|
| 4.1 Supporting Documents (Attach) | |
| Mark the appropriate block | |
| <input type="checkbox"/> Organizational structure | <input type="checkbox"/> Special |
| <input type="checkbox"/> Special powers and duties | <input type="checkbox"/> Organizational Structure |
| <input type="checkbox"/> Other (please specify) | |